

Timeshare Contract Cancellation Letter

TO

FROM

Dear Sir or Madam,

I am writing to formally notify you of my decision to cancel my timeshare contract with your company. The details of the agreement are as follows:

Contract Holder Name:

Contract Number:

Property/Resort Name:

Date of Purchase:

This letter serves as my official notice of cancellation of the above-referenced timeshare agreement. I am exercising my right to cancel in accordance with the terms of the contract and any applicable laws or cooling-off periods.

I request that you confirm in writing that my contract has been successfully cancelled and that no further obligations, fees, or charges will be incurred by me from the effective date of this cancellation. Additionally, please provide written confirmation of any refunds due, including the expected timeline and method of payment.

If there are any forms or additional steps required to complete this cancellation, please inform me promptly in writing.

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I expect that this request will be processed without delay. Please send all correspondence regarding this matter to my contact details listed above.

Thank you for your prompt attention to this matter.

Sincerely,

For the contract holder

Name:

Date: